

**UNITY OF LEHIGH VALLEY
JOHN THIRION EDUCATION FUND**

POLICY & PROCEDURES

Unity of Lehigh Valley has established an Education Fund to provide financial assistance to members to enhance their knowledge of Unity and New Thought principles and to increase their spiritual knowledge and awareness as they contribute to our Unity Movement.

Fund Management

1. The Board of Trustees maintains the viability of the fund through prudent investments and periodic replenishment. It has also been the tradition of the board to distribute only those funds that are in excess of the original gift.
2. For accounting purposes, the Treasurer maintains the Education Fund in two parts: the Principal Fund and the Variable Fund. The Principle Fund consists of the original endowment (\$10,000) plus any undistributed accrued interest and growth. The Principle Fund is not allowed to go below \$10,000. The Variable Fund consists of income made available for distribution.
3. Donations made to the Education Fund should be clear on whether they are intended for the Principle Fund or the Variable Fund.
4. In years when the Principle Fund demonstrates growth, funds in excess of the principle may be moved to the Variable Fund and made available for distribution. In years when the Principle Fund demonstrates no growth or declines in value, the board shall determine how to maintain the minimum endowment of \$10,000.
5. The Board of Trustees will have sole authority and responsibility for the distribution of funds.
6. The balances and activities of the John Thirion Education Principle Fund and the Education Variable Fund will be reported annually at the regularly scheduled Annual Membership Meeting.

Eligibility

1. Applicants must be current, active members of Unity of Lehigh Valley or in the membership process.
2. Course of study for which education assistance is requested should be a Unity approved course or a related educational experience that will assist the applicant in increasing his/her understanding of Unity and ability to serve. Priority is given students applying funds to become an Ordained Unity Minister, Licensed Unity Teacher, trained Prayer Chaplain or trained Youth and Family Ministry staff or volunteer.
3. Applicant must complete and pass the course if a grading system is included.

Procedure for Applying

1. Applicant will complete the Education Fund Application and submit it to the Unity of Lehigh Valley Board of Trustees.
2. The Board of Trustees will review the application at their next regularly scheduled board meeting and determine eligibility for Education Fund financial assistance. Applicant will be notified of this decision in a timely manner.

**UNITY OF LEHIGH VALLEY
JOHN THIRION EDUCATION FUND APPLICATION**

Applicant Name: _____ Date of Application: ____/____/____

Address _____

Phone _____ e-mail _____

Number of years you have been attending Unity of Lehigh Valley _____

Year you became a member of Unity of Lehigh Valley _____

Course or Program Title _____

Start Date _____ Completion Date _____

Description of Course or Program _____

Intended Service applicant will provide to the Unity Movement: _____

Cost of Course or Program _____

Amount of funding requested _____ (must be less than total costs)

Applicant's signature

Date: ____/____/____
Date

Approved () Disapproved ()

Board Treasurer's signature

Date: ____/____/____

Minister's signature

Date: ____/____/____