

2010 Annual Report



UNITY OF LEHIGH VALLEY

Minister's Commentary



Gary Simmons' work for Unity Worldwide Ministries has developed a view of what a healthy, thriving church looks like. The Thriving Benchmark programs 1.0 and 2.0 bring attention to those areas. In general those areas are Structure, Relationships/Community, Culture and Spiritual Intentionality. During this fiscal year I have seen Unity Of Lehigh Valley develop in all these areas as we express more of our thriving nature.

Our Structure development looks at what might be missing or not working that inhibits our being the best spiritual community we can be. The Strategic Plan allows us not only to dream but to put feet to our prayers and wheels beneath our dreams. A number of our accomplishments were guided by our Strategic Plan. We redefined our Membership Policy creating 6 two hour workshops as the foundation for membership. We adopted policies for Finance and Accounting and activated a Finance Committee. Our board adopted a Code of Ethics. All of our structure documents are available on our website.

We have moved more into the local and global community with new relationships being formed within our spiritual community and arising from our Strategic Plan. We had two successful Spiritual Social Action activities; our Soles for Souls shoe drive and our food donations to Second Harvest. We hosted a play during the Easter season and a concert with David Roth **this fall with both events open to the public. Our chaplains were present at the Farmer's Market** with peace prayer bookmarks and sidewalk chalk for 11 Days of Global Unity. Our building use by outside groups including a Buddhist meditation group and yoga classes is increasing.

We are creating a culture of integrity and transparency. We have become grounded in our new mission and vision and we have given meaning to our core values. We adopted a Spiritual Social Action Commitment. We implemented a formal chaplain program to enhance our culture of mutual support and individual growth. Our Committed Givers and Tithers program invites individuals to make their own commitments to spiritual growth through joyful giving.

Spiritually, we continue to provide avenues for each individual to find his/her own path and we seek to allow Spirit to direct Unity of Lehigh Valley. Our board participated in a Prosperity retreat in the Spring and the board and other leaders engaged in the Enlightened Leadership program provided through Unity Worldwide Ministries. We have offered more classes and book studies with increasing participation by new congregants. We hosted a regional SEE program this past summer. The Meditation Retreat at Stonehedge Gardens in spring may become an annual event.

Overall it has been a busy and productive year. I treasure and appreciate the contributions of the board, volunteers and staff. My desire is for everyone to feel a part of the activity of Spirit as soon as they walk through the doors of ULV. Spirit has transformation work for us to do and I am excited to be in that flow of energy.

~ Reverend Joy Wyler

SENIOR MINISTER	REVEREND JOY WYLER
ADMINISTRATOR	LAURA HITCHO
MUSIC DIRECTOR	SCOTT EGGERT
YOUTH ED DIRECTOR	KARI WYLER
LICENSED UNITY TEACHER	WILMA ALVAREZ
BOARD OF TRUSTEES:	SUZY FUNK
	SOPHIA FINNERIN
	JO SIEGER
	JOIE BARRY
	VIRGINIA STANGLEIN
	BEV FREEMAN
	KAREN ICKES
	DAVINA SHORT

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President's Report

The past year has been one of reorganizing and policy making. We have come up with a strategic plan. This was based on feedback from our congregation at our World Café. We will continue to update and redefine our goals as time goes on.

We have created a policy and procedure manual for accounting and finance which is something that we never had before. Our Finance Team is once again up and running and meeting on a quarterly basis as needed to advise the Board. They have created a Financial and Investment Strategy Policy that will be used by the Board to guide their decisions.

We also have created a Key Policy. Now we know who has access to the building and how many keys have been distributed.

We have an Event Planning and Facility Use Policy. This can be used for anyone who wishes to use our building and will help them in their planning. There are also forms that any Unity or outside group must fill out if they would like to use the building.

Any policy and form is available on our website for those that wish to peruse them.

Suzy Funk

Board President

CURRENTLY AVAILABLE ON THE ULV WEBSITE

- ULV Bylaws
- Strategic Plan
- Accounting & Finance Policies & Procedures
- Agreeing & Disagreeing in Love
- Counting Procedures
- Education Fund Policy
- Event Planning Guide Policy
- Facility Use Guidelines
- Financial Investment Strategy Policy
- Key Policy
- Membership Policy
- Facility Use / Event Request Form
- Event Proposal & Feasibility Plan
- Request for Event Publication
- Event Debrief Form

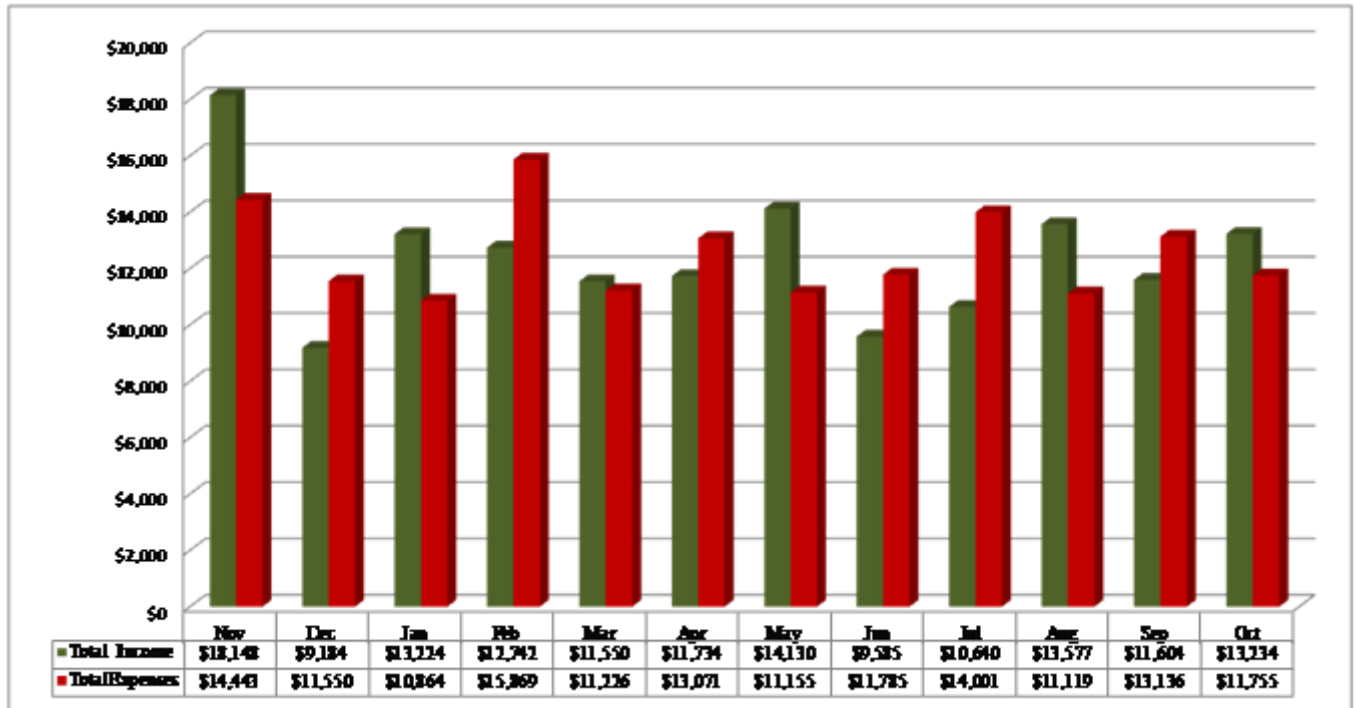
“THERE IS NO SUCH THING AS A LACK OF FAITH. WE ALL HAVE PLENTY OF FAITH, IT'S JUST THAT WE HAVE FAITH IN THE WRONG THINGS. WE HAVE FAITH IN WHAT CAN'T BE DONE RATHER THAN WHAT CAN BE DONE. WE HAVE FAITH IN LACK RATHER THAN ABUNDANCE BUT THERE IS NO LACK OF FAITH. FAITH IS A LAW.” ~ ERIC BUTTERWORTH

Did You Know?

- There were 15 classes and workshops held at ULV in the past year.
- **Two Board Members attended the 2010 Unity People's Conference in CA** with Rev. Joy in June.
- ULV collected 409 pairs of shoes in 23 boxes for Soles4Souls.
- ULV collected 443 pounds of food in 17 boxes during our food drive this past summer.
- **The bookstore has a “Lending Library” shelf. You may take a book on the honor system, read it and return it at your leisure.**
- The bookstore also has a free community exchange bookshelf. Take a book to read and/or leave one for someone else.
- ULV tithed over \$3,700 to community organizations in the past fiscal year.
- Past Sunday talks are available on the website and through iTunes.
- The church is a WIFI hotspot and has a internet connected computer available for community use during the week.



Income vs. Expenses for Fiscal Year 2009 - 2010



Attendance & Tithe History

Fiscal Year	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
Avg. Sunday Attendance	63	56	64	58	63
Total Tithe Income	\$123,714	\$119,673	\$122,280	\$110,704	\$120,215

Membership

- 44 Members renewed in October 2009
- + 2 New Members joined in September 2010
- 46 Total

- 38 Members renewed by October 22, 2010 (Active Members)
- 8 Members did not renew (Inactive Members)

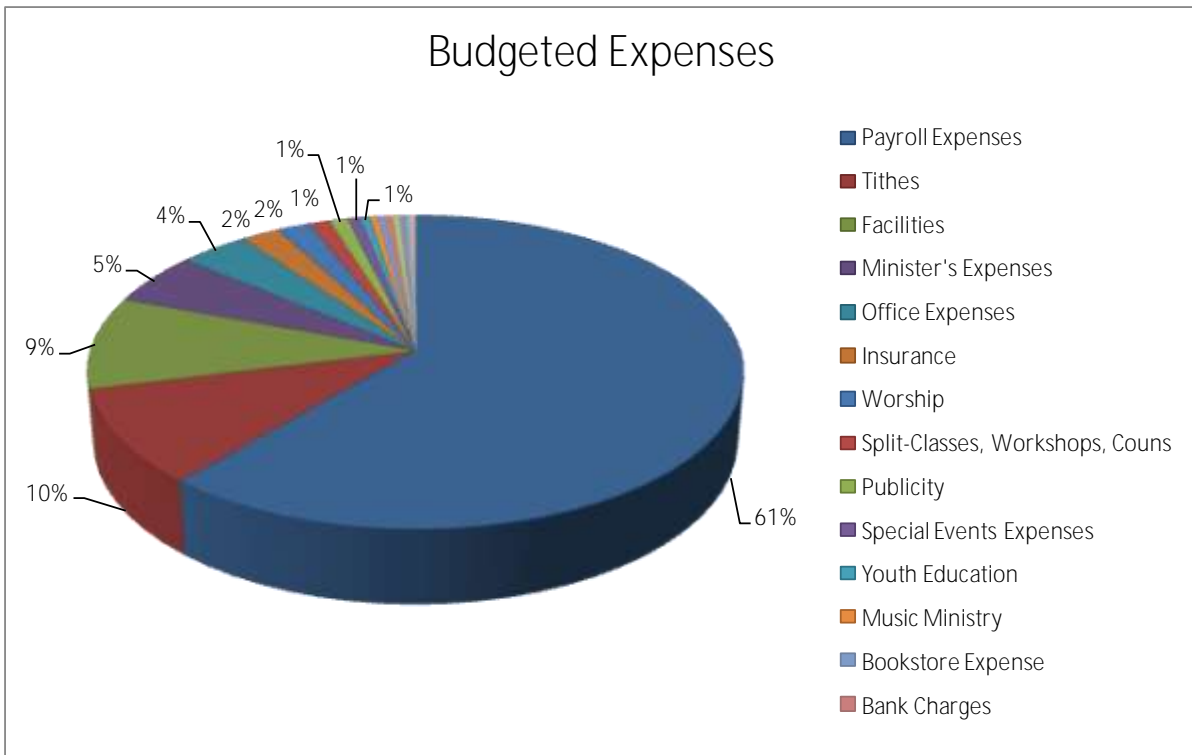
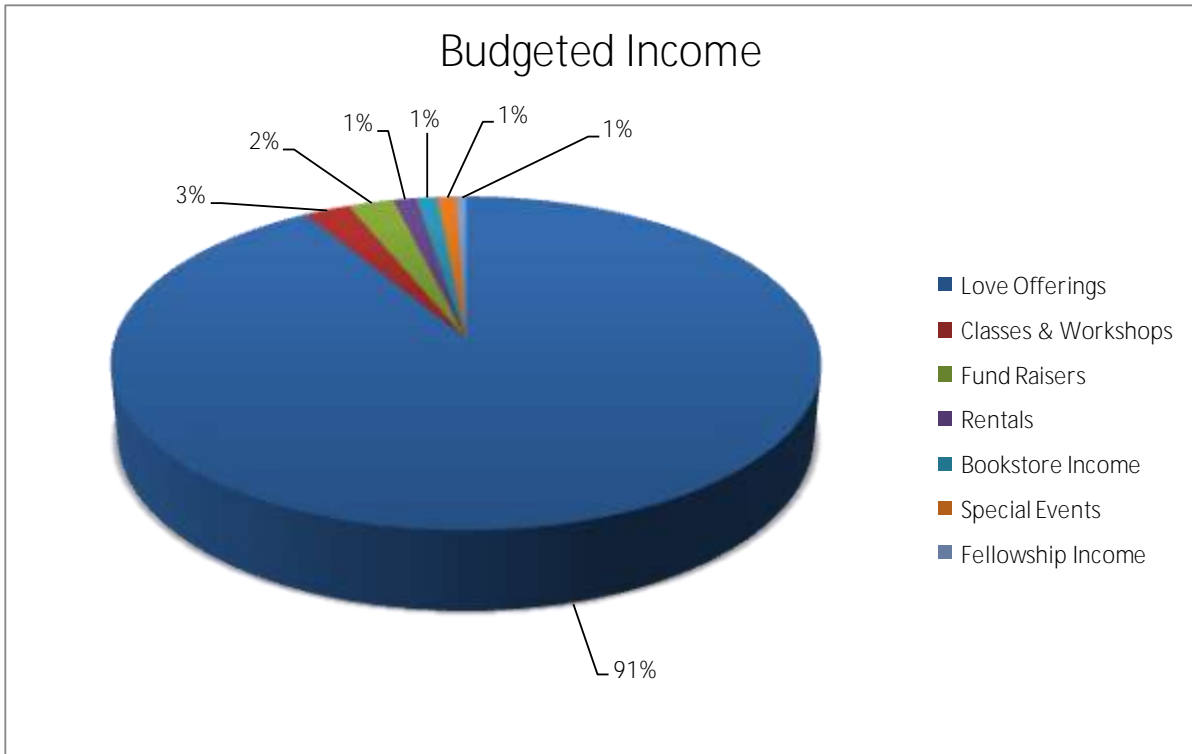
- 72% of the members are female &
- 28% are male.

- 9% of the members are 18 to 40 years of age
- 52% of the members are 41 to 60 years of age
- 39% of the members are 61+ years of age

- 21% live in Emmaus
- 19% live in Macungie
- 19% live in Bethlehem
- 13% live in Allentown
- 28% live in other surrounding areas



2010-2011 Budget



2010 - 2011 Approved Annual Budget

Detailed Budget by Month is posted downstairs and also available from the church office.

	TOTAL
Ordinary Income/Expense	
Income	
Bookstore Income	1,650.00
Classes & Workshops	3,600.00
Fellowship Income	750.00
Fund Raisers	3,600.00
Income	
Income - Pass through	0.00
Misc Income	0.00
Income - Other	0.00
Total Income	0.00
Love Offerings	
Tithes & Offerings	136,800.00
Total Love Offerings	136,800.00
Rentals	1,800.00
Special Events	1,500.00
Total Income	149,700.00

Expense	
Accounting	600.00
Bank Charges	600.00
Board Expenses	150.00
Bookstore Expense	600.00
Classes & Workshops Expense	120.00
Dues and Subscriptions	
Copyright License - Music	200.00
Copyright License - Video	200.00
Emmaus Main St Program	100.00
Sam's Club	20.00
Total Dues and Subscriptions	520.00
Facilities	
5.5 Water	200.00
Audio Equipment	0.00
Certifications / Permits	30.00
Cleaning	4,680.00
Electric	2,400.00
Heat	3,600.00
Maintenance	
Design Team	100.00
Maintenance - Other	750.00

Total Maintenance	850.00
Parking Lot	1,200.00
Supplies	200.00
Trash	600.00
Water & Sewer	<u>300.00</u>
Total Facilities	14,060.00
Fellowship	300.00
Fundraiser Expenses	250.00
Insurance	
Church Liability	2,408.50
Workers' Comp	<u>834.00</u>
Total Insurance	3,242.50
Minister's Expenses	
Conference	2,000.00
Health Insurance	5,400.00
Minister's Supplies	180.00
Telephone	<u>600.00</u>
Total Minister's Expenses	8,180.00
Music Ministry	
Music Conference	600.00
Music Supplies	<u>120.00</u>
Total Music Ministry	720.00
Office Expenses	
Copier Lease	480.00
Copier Maintenance	175.00
Hardware/Software	500.00
Postage	360.00
Supplies	2,000.00
Long Distance/ Local &	2,280.00
Total Office Expenses	5,795.00
Total Payroll Expenses	91,195.94
Publicity	
Advertising	1,140.00
Marketing	300.00
Website	<u>100.00</u>
Total Publicity	1,540.00
Special Events Expenses	1,000.00
Split-Classes, Workshops, Couns	1,800.00
Tithes	14,769.99
Worship	
Guest Musicians	650.00
Guest Speakers	875.00
Service Supplies	<u>1,200.00</u>
Total Worship	2,725.00
Youth Education	
Background Checks	200.00
Conference	350.00
Supplies & Snacks	<u>240.00</u>
Total Youth Education	<u>790.00</u>
Total Expense	<u>148,958.43</u>
Net Ordinary Income	<u>741.57</u>
Net Income	741.57

Review of Policies

Review the By-Laws, Policies and Procedures anytime on the Web!
www.unityoflehighvalley.org

Copies are also available from the church office.



Review of Strategic Plan

UNITY OF LEHIGH VALLEY STRATEGIC PLANNING

Vision: *We co-create an awakened world of peace, harmony and abundance*

Mission: *United in love, we provide a positive environment for all people to discover and express their spiritual nature*

Internal Vision: *Demonstrating the principles we teach, ULV is recognized as a thriving leader in the New Thought Movement.*

Strategic Intent 1: We demonstrate prosperity principles.

Objective 1: We have a strong financial foundation to support our ministry

Goal 1: By October 31, 2011, we develop financial reserves to cover two months of operating costs Champion: Joie Barry **Status:** in progress

Goal 2: By 2012, establish a Capital Expenditure Budget (fund) of \$20,000
Champion: Joie Barry **Status:** in progress

Goal 3: By November 2010 we have developed policies and procedures to provide organizational structure that supports principle. Champion: Rev. Joy Wyler

Status: Completed Accounting and Finance policies, Board Code of Ethics, Education Fund Guidelines, Event Policy, Financial Investment Strategy, Key Policy, Job descriptions for staff, Membership Policy

Objective 2 We have a growing and committed congregation to support our ministry

Goal 1: By October 31, 2010, we have a 10% increase over our current level of committed givers and tithers
Champion: Jo Sieger **Status:** Complete as of May 11, assess maintenance

Goal 2: By October 31, 2015, ULV attendance will increase to 150 members
Champion: Sophia Finnerin **Status:** In progress

Goal 3: By November 2010 we complete Thriving In Unity 2.0, Benchmark 3, Thriving Program Champion: Rev. Joy Wyler
Status: Complete May 2010

Strategic Plan (continued)

Strategic Intent II: We provide spiritual experiences that uplift, educate and transform lives

Objective 1: We plan and provide an annual event that uplifts and educates utilizing outside resources

Goal 1: Mark Finnan presents The Master and The Essenes as part of Easter season 2010
Champion: Rev. Joy Wyler **Status:** Complete March 2010

Goal 2 Hold a Karen Drucker event @ ULV by November 2011
Champion: Davina Short **Status:** In progress

Goal 3: By 2015, we bring in an outside speaker hosting the event in a large venue in the Lehigh Valley
Champion: Joie Barry **Status:** In Progress

Objective 2: We provide classes, workshops and opportunities to deepen spiritual practices

Goal 1: By October 31, 2011, 5 to 10 members will attend a Nehemiah Retreat @ Unity Village (meals and lodging provided, must provide own transportation and do service with a project determined by Unity Village. Champion: Bev Freeman **Status:** In Progress

Goal 2: By November 2010 ULV collaborates with area Unity ministers to offer a regional SEE session of credit classes. Champion: Rev. Joy Wyler **Status:** Complete June 2010

Goal 3: By November 2010 we offer Compassionate Communication classes in completion of Thriving In Unity 2.0 Benchmark 9. Champion: Rev. Joy Wyler **Status:** Complete September 2010

Strategic Intent III: We make a positive difference in the world.

Objective 1: We engage in spiritual social action that impacts issues related to hunger and poverty.

Goal 1: By June 2010, we implement a "Shoes 4 Unity" campaign. Champion: Ginny Stanglein
Status: Complete with over 500 shoes shipped

Goal 2: By August 2010 we sponsor a food drive to benefit a local food pantry. Champion: Tina Simmons
Status: Complete with 17 boxes of food delivered and celebration picnic

Objective 2: We engage in spiritual social action that contributes to peace on personal, community and global levels.

Goal 1: By September 2010 we create an "11 days of Global Unity" event in completion of Thriving in Unity 2.0, Benchmark 8, Option 2. Champion: Joie Barry and the Chaplain Team **Status:** Complete Sept

Objective 3: We engage in spiritual social action that honors the earth and all life.

Goal 1: By November 2010 we develop an Earthcare Covenant to complete Benchmark 8, Option 1, in Thriving in Unity 2.0.
Champion: Stacy Lee **Status:** In progress

Strategic Intent IV: We model integral leadership.

Objective 1: We provide leadership growth opportunities

Goal 1: We complete the Enlightened Leadership Program by August 2010
Champion: Rev. Joy Wyler **Status:** Complete in August with 12 participants

Goal 2: By 2012, 50% of the attending Congregation engage in the Strategic Planning Process Champion: Rev. Joy Wyler **Status:** In progress

Goal 3: By 2012 we have a program for development that includes the path to membership, board service and on-going leadership skill building. Champion: Rev. Joy Wyler **Status:** In progress

360° Survey Preliminary Results

Thank you to all those who participated. A lot of valuable feedback was provided!

35 people, or 55% of the average Sunday attendance, participated in the 360 Survey held during the month of September 2010.

71% are members, 29% are not members

80% are Committed Givers, 20% are not

97% of those who participated know the Mission and Vision

88% of those who participated know the Core Values

50% of those who participated have read the Strategic Plan



Our Mission

United in love, we provide a positive environment for all people to discover and express their spiritual nature.

Our Vision

We co-create an awakened world of peace, harmony and abundance.

Our Core Values

Abundance

As grateful channels for the free flow of God's good, there is always more than enough for us to be, to have, and to give.

Spiritual Growth

Trusting the wisdom within each one, our paths unfold and lead us to accept a deeper understanding of the powerful love that we are.

Joy

Living from our oneness with Spirit, we give radiant expression to a lightness of being.

Love

We see the beauty in each one and in all.

Creativity

We are individual expressions of the unlimited life-giving energy of Divine Mind. With infinite possibilities available, we shape our world and our experience.

Community

Experiencing ourselves as connected, we honor each part of the greater whole in thought, word and deed.

Unity of Lehigh Valley

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